



Kimya Mallory



<http://staffmeup.com/profile/kimya123>

Summary

(702) 587-9361

Assistant Director, 1st AD, 2nd AD, |Talent Coordinator | Audience Coordinator |Production Assistant
|Camera Production Assistant I'm Las Vegas Based but I'm available for travel at anytime .

Credits

KEY PRODUCTION ASSISTANT – Comic View (Season 1)

BET — TV — Hartbeat Productions [Details](#)

7/23 – 7/23

Load in - Load Out Talent errands Talent wrangling for AD (Stage Manager)

STAGE MANAGER – Slam Ball

ESPN — Live/Special Event — ESPN [Details](#)

7/23 – 7/23

Roving Reporter Stage Manager

FIELD PRODUCER – EDC

Digital — Corporate — Insomniac Events [Details](#)

5/23 – 5/23

It was my responsibility to manage the sponsor group and drive them around the festival while they videoed and filmed different people enjoying the electronic daisy concert 500,000 people

PRODUCTION ASSISTANT – Virgin Hotel & Nyc

Digital — Advertising — Dear Joan [Details](#)

5/23 – 5/23

General production assistant duties such as load and load out wrangling of the talent lock ups etc.

ASSISTANT DIRECTOR – Vegas Pizza / Pilot Episode (Pilot)

Tubi — TV — Battle Puppy Productions [Details](#)

12/22 – 12/22

Handled the logistics of running the set during production. I was the liaison between the director and the rest of the crew. I created and managed the shooting schedule and shot lists, coordinated with all department heads from start to finish .

PRODUCTION ASSISTANT – Resorts World 2023 Campaign

Advertising — Resin Projects

12/22 – 12/22

LINE PRODUCER – Vegas Pizza (Pilot)

Tubi — TV — Battle Puppy Productions [Details](#)

9/22 – 12/22

Hiring crew , locations , staying in budget , legal docs , etc seeing project from beginning to end

SET PRODUCTION ASSISTANT – Soul Train Awards

BET — TV — BET Media Group [Details](#)

11/22 – 11/22

Running Errands for the Production Department , Stage Crew , Audience wrangling , Talent wrangling

OFFICE PRODUCTION ASSISTANT – Kevin Hart: Reality Check

Netflix — Film (Feature-length) — Mo Funny Productions [Details](#)

11/22 – 11/22

Running errands for production office, credentials for crew , film crew help

PRODUCTION ASSISTANT – SEMA 2022 Battle Of The Builders

TV — BC II [Details](#)

10/22 – 11/22

Press Media for the Battle of the Builders Competition Interviews with Builders and Hosts

OFFICE PRODUCTION ASSISTANT – Sympathy For The Devil

Paul Vu — Film (Feature-length)

7/22 – 7/22

SET PRODUCTION ASSISTANT – CSI Vegas (Season 2) CBS — TV — CBS Television Studios Details Set Lock ups Second Team Collecting Dailies Directing Background Talent	6/22 – 6/22
ASSISTANT DIRECTOR – Matt Koelsch -Part Time Lover Music Video Details pre-production through post-production, planned both the daily schedule and long-term production timeline while also serving as a liaison between the director and the rest of the cast and crew.	6/22 – 6/22
SET PRODUCTION ASSISTANT – Fool Us (Season 10) The CW — TV — The CW Network - Penn & Teller 'Fool Us'	5/22 – 5/22
SET PRODUCTION ASSISTANT – Como La Primera Music Video — Cinema Giants Details Set PA	5/22 – 5/22
PRODUCTION COORDINATOR – Before I Let Go Film (Short) — Smoot Films Details Distribution of call sheets Organization of budget Locations	4/22 – 5/22
TALENT COORDINATOR – Hybe Geffen Talent Auditions BTS — Live/Special Event — Hybe / Geffen Details Fully assist In the Hybe/Geffen Auditions looking for a new K-pop group 7 record labels	4/22 – 4/22
SET PRODUCTION ASSISTANT – Battle Of Absolute Dominion Netflix — Film (Feature-length) — Blumhouse Productions Details Help load and unload furniture and clear out set space	4/22 – 4/22
AUDIENCE COORDINATOR – ESPN Nfl Draft 2022 ESPN — Live/Special Event — 1iaota	4/22 – 4/22
SET PRODUCTION ASSISTANT – 64th Grammys (Season 64) CBS — Digital — Fulwell 73 Productions Details Assisted Production Manager, Production Coordinator, and Producer of Roof Top Segment with Trevor Noah	3/22 – 4/22
SET PRODUCTION ASSISTANT – Million Dollar Bet Film (Feature-length) — MDB LLC Details Assigned to First Team. Pick ups , errand running , firewatch , dropping cast off to hotels	2/22 – 2/22
SET PRODUCTION ASSISTANT – Wedding Season Hulu — Digital — Spacetiation Details Set PA with AD department assigned to first team	1/22 – 2/22
SET PRODUCTION ASSISTANT (AD DEPARTMENT) – The Cleaning Lady (Season 1) Fox — TV — Warner Bros. Television Details WRANGLING BACKGROUND, 1ST TEAM, AND HANDLING LOCK UPS FOR FILMING AND GENERAL PRODUCTION DUTIES	11/21 – 12/21
PRODUCTION ASSISTANT – Joseline Cabaret (Season 3) Zeus Network — TV — The Zeus Network Details Shopping for cast and crew, lunch pick ups, shopping for Joseline, lockup's and cleaning and maintaining Reality house	11/21 – 11/21
ASSISTANT DIRECTOR (LEAD) – Working Stiffs (Pilot) Warner Bros. — TV — Working Stiffs Productions, LLC Details Responsible for getting crew and talent paperwork. Making and distributing callsheets. Scheduling and constructing times for different scenes and call times for make up arriving on site and wrap time with The main Director and Director Of photography Project: Television Series Pilot Title: Working Stiffs A mockumentary filmed in the style of The Office, that follows the lives of 5 actors who make their living by playing dead. They are the crime scene victims at the beginning of every Law & Order episode, the Red Shirts in Star Trek, etc. - great, positive attitude, -a genuine interest in mentoring - Acted as a “mentor” on for the Future Filmmakers Foundation, a program where they bring Oscar/Emmy/Golden Globe winning Cast & Crew together with children they sponsor from the Boys & Girls Club and local schools for a real film-set experience.	10/21 – 10/21
SECOND ASSISTANT DIRECTOR – Don't Suck	10/21 – 10/21

Film (Feature-length) — Two Pint Minimum LLC [Details](#)

Responsible for call sheets coordinating with the line producer and department heads about scheduling, maintaining a time schedule of things daily to effectively complete day .

OFFICE PRODUCTION ASSISTANT – Somesuch

LVCVCA — Advertising — Somesuch [Details](#)

OFFICE PA DUTIES - ERRANDS ,RECEIPT FILING, LUNCH PICKUPS, WALKIE DISTRUBUTION

9/21 – 9/21

KEY SET PRODUCTION ASSISTANT – My Magic Johnson

Film (Feature-length) — MMJ Productions [Details](#)

-Stay alert and active and ready to respond to any request any time using variety of available resources - Acted as main liaison Between AD DEPARTMENT and producers and department heads

8/21 – 9/21

KEY PRODUCTION ASSISTANT – Battle Bots (Season 6)

Discovery — TV — BattleBots Inc. [Details](#)

Planned, organized and monitored resources to ensure efficient use of labor equipment and materials -Collaborate with Other leaders and executive to direct word flow and support operations -Resolve conflicts and negotiated agreement between parties in order to reach win-win solutions to disagreements and clarify misunderstandings -Maintain schedules, Managed deadlines and interface with teammates to support Production activities -Stay alert and active and ready to respond to any request any time using variety of available resources -Acted as main liaison Between audience PAs and producers and department heads

8/21 – 8/21

SECOND SECOND ASSISTANT DIRECTOR – Hotels.com / Resorts World

Hotels.com — Digital — Hummingbird Content Studio [Details](#)

Wrangling 1st team and Background Getting Vouchers and I exhibit g's signed daily . Helping the 2nd AD and First AD with placement and scene setting

7/21 – 7/21

PRODUCTION ASSISTANT – Untitled- Connor McGregor Docuseries

Religion of Sports — Film (Feature-length) — Religion of Sports [Details](#)

Traveling PA Airport pickups Drop offs Lunch orders

7/21 – 7/21

PRODUCTION ASSISTANT – Wynnbet (Season 1)

Cycle Media — Digital — 247 Laundry Service [Details](#)

Wrangler of background and extras and second team while filming

6/21 – 6/21

CAMERA PRODUCTION ASSISTANT – MSG Sphere Lv Documentary

Film (Short) — Resonant Pictures [Details](#)

Assisted the DP around while filming documentary!

2/21 – 6/21

PRODUCTION ASSISTANT – Born To Fan

NFL — Digital — Pepsi [Details](#)

DAILY PRODUCTION ASSISTANT DUTIES SHOPPING, CRAFTY .SETUP, STRIKE, ERRANDS , LUNCH ORDERS ETC

5/21 – 5/21

PRODUCTION ASSISTANT – ORBITZ X TASTEMADE

Tastemade — Digital — Tastemade [Details](#)

Errand runs And regular PA duties

5/21 – 5/21

SECOND ASSISTANT DIRECTOR – A Day To Die

Film (Feature-length) — Spite The Movie [Details](#)

Organizing call sheets, exhibit g's , PR reports,Doods, ins & outs . Traveling talent back and forth between hotel , base camp, and sets. Ensuring that talent were hair , makeup, and wardrobe ready for each scene and in time etc

3/21 – 4/21

PRODUCTION ASSISTANT – Come Thru Intro/Outro

Nike — Live/Special Event — Revolution Entertainment [Details](#)

Set up set , Morning errand runs , lunch orders , Stand in for Aj'a Wilson for prompter . Kit returns and equipment returns

3/21 – 3/21

SECOND SECOND ASSISTANT DIRECTOR – Dark Angel- Demon Pit

2nd Nature Films — Film (Feature-length) — 2nd Nature Films [Details](#)

Assisted the 2nd Ad with call sheets , sides , and emails . Lots of assistance to hair and Mua and background talent as well . Experience Doing Rapid Covid Tests for cast and crew 2 times a week on the production

2/21 – 2/21

SET PRODUCTION ASSISTANT – Dinner Impossible (Season 9)

Food Network — TV — Lando Entertainment [Details](#)

Unload truck and help get Base Camp and set together . Setup Crafty. Went on shopping runs. Assisted culinary . Strike and break down of set .

12/20 – 12/20

SET PRODUCTION ASSISTANT – Restaurant Impossible (Season 17)

12/20 – 12/20

Food Network — TV — Lando Entertainment [Details](#)

Unload truck and help get Base Camp and set together . Setup Crafty. Went on shopping runs. Steamed shirts . Strike and break down of set .

PRODUCTION ASSISTANT – GGRM 50th Anniversary

10/20 – 10/20

TV — 512 Studios [Details](#)

Getting breakfast , lunch , and , dinner and some set duties

PRODUCTION ASSISTANT – Love Island (Season 2)

6/20 – 10/20

CBS — TV — ITV Studios America [Details](#)

Outside Runner Production Assistant. Ran errands , picked up and dropped off mail , deliveries, lunch orders, dry cleaning , etc

AUDIENCE COORDINATOR – Penn & Teller: Fool Us (Season 7)

3/20 – 3/20

The CW — TV — On Camera Audiences [Details](#)

Wrangling audience Members to their appropriated Lines. Getting them to complete and sign Waivers. Escorting them to their seats . Maintaining a full audience during live taping a all times .

PRODUCTION ASSISTANT – The Circus: Inside The Greatest Political Show On Earth (Season 5)

2/20 – 2/20

Showtime — TV — Left/Right Inc. [Details](#)

Transportation Taking The producers , AP, and crew to different locations during filming . Returning them back to base location

PRODUCTION ASSISTANT – America's Got Talent (Season 15)

1/20 – 1/20

NBC — TV — Marathon Productions [Details](#)

Responsible for making sure all talent was ready to audition in room A. Getting talent release signed , communicating directly with producer on what exactly they wanted and how they wanted it done. Responsible for releasing talent once they auditioned and taking talent to executive audition room

BRAND AMBASSADOR – Amazon AWS

12/19 – 12/19

Corporate — PUSH Marketing and Promotions / PUSH Models (Corporate) [Details](#)

Scanning badges and registering guests to attend classes during convention and helped other guest with any information needed

PRODUCTION ASSISTANT – The Bleacher Report

11/19 – 12/19

ESPN — TV — Turner Network Television [Details](#)

Assisting hosts,talent and crew members on the show to help it run more smoothly. Errand runs, time card issuing , parking passes hand outs , food and beverages runs.gathering participants to compete on game shows during half time and after game show and make sure they sign waivers completely and correctly

TALENT COORDINATOR – Live! With Kelly And Ryan (Season 4)

11/19 – 11/19

Disney+ — TV — Buena Vista Productions [Details](#)

Responsible for giving call times to crew and Talent Scheduling transportation for Talent and crew to and from Venue of show. Responsible for having direct contact with Drivers of Talent to give them special instructions For Pick ups and drop offs Direct contact to Talent representatives to ensure Talents needs as well as show info , call times , accomadations etc. Gave out parking passes to local crew members Gave out credentials Errand runs Airport drop offs and pick ups FedEx deliveries Building excel Flight and ground manifestations Talent Meet and Greet Responsible for communicating with producers and crew to verify and confirm things needed for production to the Production Manager and Production Executive

PRODUCTION ASSISTANT – Double Shot At Love With DJ Pauly D & Vinny (Season 1)

10/19 – 11/19

MTV — TV — 495 Productions [Details](#)

Morning Crafty Set up :Coffee stations , Distribute food in crafty . Breakfast order runs , Control and Producer Pit errands and runs , Cast Laundry, grocery, meals, and errands. Crafty Grocery Shopping and Set up for entire crew . Airport Runs Grocery runs Lunch Pick ups UPS and Fed ex deliveries , drop offs , and pick ups

PRODUCTION ASSISTANT – Street Outlaws: Memphis

9/19 – 10/19

Discovery — TV — Pilgrim Studios

CULINARY ASSISTANT (PRODUCTION ASSISTANT IN CULINARY DEPARTMENT) – Vegas Chef Prizefight (Season 1)

8/19 – 10/19

ITV — TV — High Noon Entertainment [Details](#)

Load in set up , setting up culinary area,set dressing , inventory manifest, grocery shopping pickups for show

PRODUCTION ASSISTANT (ALSO WORKED IN ART DEPARTMENT) – Object & Animal

8/19 – 8/19

UFC / Poker Stars — Advertising [Details](#)

Set load in , radio distribution, getting waivers signed for talent and extras . Talent Wrangler also worked in Art Department

PRODUCTION ASSISTANT (MAIN CONTROL ROOM) – Hell's Kitchen (Season 20)	5/19 – 6/19
ITV — TV — A.Smith & Co. Productions Details MCR (Main Control Room) . Worked directly with Story Team Producers and Cast members. Grabbed Cast members for Confessionals. Worked on Story bits, and Hot Sheet daily during filming. Wake up calls for cast and making sure their daily needs were met	
PRODUCTION ASSISTANT – Jersey Shore Family Vacation (Season 3)	5/19 – 5/19
MTV — TV — 495 Productions Details Run errands for the producer . Get lunches for crew . Got release paper for the talent and extras . Load in supplies	
PRODUCTION ASSISTANT (MAIN CONTROL ROOM) – Hell's Kitchen (Season 19)	4/19 – 5/19
ITV — TV — A.Smith & Co. Productions Details MCR (Main Control Room) . Worked directly with Story Team Producers and Cast members. Grabbed Cast members for Confessionals. Worked on Story bits, and Hot Sheet daily during filming. Wake up calls for cast and making sure their daily needs were met	
PRODUCTION ASSISTANT – Rick Ross Feat. Yowda - Brick Man Remix	3/19 – 3/19
Music Video — Reckless Aim Films Details Run errands for the producer . Get lunches for crew , and Rick Ross Team. Got release paper for the talent and extras . Load in and Load out	
PRODUCTION ASSISTANT – Google Accellerate Party	1/19 – 1/19
Corporate — Silverpine Details Run errands for the producers . Get lunches for crew . Load in and Load out . Clean up	
PRODUCTION ASSISTANT – Interstate Fatz Ft. Dizzy Wright , Common Kings - Important People	12/18 – 12/18
Music Video — Reckless Aim Films Details Run errands for the producer . Get lunches for crew . Got release paper for the talent and extras . Load in and Load out	
PRODUCTION ASSISTANT – Succeed Phlyguy & lamGucciBabyy - Baby Wipes	10/18 – 10/18
Music Video — Reckless Aim Films Details Run errands for the producer . Get lunches for crew . Got release paper for the talent and extras	
PRODUCTION ASSISTANT – Interstate Fatz - Another One	10/18 – 10/18
Music Video — Reckless Aim Films Details Run errands for the producer . Get lunches for crew . Got release paper for the talent and extras	
PRODUCTION ASSISTANT (SEASON 17)	6/18 – 8/18
Staff Position — ABC / Valleycrest Productions Who Wants To Be A Millionaire Details Schedules , lunch orders, fed ex drop offs and pick ups , daily errand runs , set up of set areas , audience crowd control , daily cleaning	
PRODUCTION ASSISTANT (TALENT PA FOR HOSTS CHRISTINE LEAHY) – H1Z1 Pro League	4/18 – 6/18
Live/Special Event — Vision Entertainment Details Handeling set up of show, weekly live Facebook streams, radios, Talent Assistant, and daily and weekly cleaning of set while working	
PRODUCTION ASSISTANT	6/17 – 8/17
Staff Position — Who Wants To Be A Millionaire Season 16 Details Organizing, Running errands that include ; drop off/pick up for FedEx and UPS Ordering and Picking up Lunches for The staff,producers,contestants,host , show guests Cleaning the stage set, Restrooms,outside the facility Daily assisting in other various things needed to be done I order to have a successful day on set.	
PRODUCTION ASSISTANT – Gears Of War	5/17 – 6/17
NuvoTV — TV — eSports Arena Details Clean up of set , set production , handling of audience , break down of set	
PRODUCTION ASSISTANT	7/16 – 9/16
Staff Position — Who Wants To Be A Millionaire Season 15 Details Organizing, Running errands that include ; drop off/pick up for FedEx and UPS Ordering and Picking up Lunches for The staff,producers,contestants,host , show guests Cleaning the stage set, Restrooms,outside the facility Daily assisting in other various things needed to be done I order to have a successful day on set.	

PRODUCTION ASSISTANT – America's Got Talent Auditions

11/15 – 11/15

NBC — TV — Marathon Productions [Details](#)

In charge of Audio and radios, and assisting in other various things needed to be done I order to have a successful day on set.

Education |

Rancho High School | Diploma

Class of '03

Skills

- Producing
- Social Media
- Microsoft Word
- Film Festivals
- Festivals
- Adobe Illustrator
- Adobe Photoshop
- Microsoft PowerPoint
- Art
- Talent Coordinator
- Wardrobe
- Communications
- Microsoft Office Suite
- Production Assistant
- Crafty
- Set Dressing
- Live Shows
- Conventions
- brand ambassador
- Control Room experience
- MusicVideos
- Atmosphere model